

Newsletter • June 2026

AIM Newsletter

— Updates, developments and dates for our Providers



Welcome to the latest edition of our AIM Newsletter. This edition focuses on updating you on some exciting new developments from AIM for June 2026.

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Section 01 **Quality**

Qualification Application Process

To help streamline and expedite procedures for all AIM Providers, we are pleased to inform you that we have launched the new AIM Qualification Application Process. Qualification applications will no longer be completed through Quartzweb. Instead, Providers are now only required to complete a PDF Qualification application form and submit the form via email.

✓ New process now live

PREVIOUSLY

Applications submitted through Quartzweb

NOW

PDF form submitted by email to
quality@aimgroup.org.uk

The form is available to download from the AIM website ([Quality-Approval-Application-Form.pdf](#)) or can be requested directly from the Quality Team.

Annual Declaration 2026/2027

We will be launching the Annual Declaration process at the end of July 2026. This process has been streamlined via PDF document. The focus for the new 3-year cycle will be on **AI policies, GLH and TQT**.

If randomly selected for sampling, Providers will be kindly asked to submit a copy of their AI policy, and evidence of GLH and TQT for nominated Qualifications. The Quality team will provide support and Training Sessions throughout the summer and autumn term.

If you have any questions, please contact quality@aimgroup.org.uk

Section 02 **Compliance**

We know this is a busy time of year for you, but please ensure you have fully reviewed and understood the exam guidance and materials below, and have shared it with your Learners. Every bit of help and assurance is a benefit.



Exam Conduct & Room Preparation for Proctored Assessments

Including ID requirements, environment setup, and behaviour expectations.

[aim-group.org.uk - Exam-Conduct-and-Room-Preparation.pdf](#)



Proctored Assessment Onboarding

Photo capture, ID verification, rules and secure access for Exams.

[aim-group.org.uk - Integrity-Advocate-ID-Capture-guidance.pdf](#)



Important Notice for all Candidates

View details on prohibited items.

[aim-group.org.uk - Important-Notice-for-all-Candidates.pdf](#)

Section 03 **External Quality Assurance**

We would like to remind you that requested samples need to be uploaded on time to enable your EQA monitoring to proceed smoothly. Please also note that, due to this being a particularly busy time of year, failure to upload samples on time may result in a delay, and we may not be able to accommodate your Provider for several weeks.

**JUL
15**

The Journey to EQA

🕒 Wed 9:30 AM - 4:00 PM

The Journey to EQA: Elevate Your Assessment and Verification Process

📍 AIM Derby Head Office · Also available via Microsoft Teams

An insightful Training Event designed to guide you through the essential stages of the EQA process. Whether you're new to AIM or looking to sharpen your skills, this interactive Session will empower you with practical knowledge on Assessment Design, Assessment Methods, Internal Verification, and External Verification.

Embark on a journey towards assessment excellence! Secure your spot today (limited spaces) and take your Provider's quality assurance to the next level.

[Book Your Place >](#)

Why attend? Our most recent Session received outstanding feedback:

100%

were very satisfied

10/10

every attendee scored the Session

100%

would recommend to a colleague

What participants said:

"A really positive and interactive Session"

"A great all round event - very enjoyable and gained a lot from the Training"

"Clear, engaging and easy to follow delivery with practical insights into EQA"

What our customers valued most:

Clear, engaging delivery

Real examples

Practical EQA insights

Interactive activities

Networking opportunities

Section 04 **External Assessment**

It has been a busy month with the final series for 2026 of paper-based exams and submissions for externally marked coursework for Providers and AIM.

2027 Exam Series Dates Now Available

The dates for the 2027 exam series are now published on the AIM website. You can visit aim-group.org.uk to view and plan ahead.

Section 05 **Access to HE**

Unit Specifications and Exemplar Briefs

All updated unit specifications and exemplar briefs for mandatory units across our Access to HE Diplomas have now been released to Providers on the Access to HE Provider SharePoint page. Designed to enhance standardisation and a consistent Learner experience across Providers, the indicative content and exemplar briefs can also help reduce planning time for Assessors.

Final Award Board (FAB) Sessions

The FAB Session has now commenced, **with over 50 scheduled between 15 June and 10 July**. Pre-FAB meetings will take place with your AVA representative prior to your FAB. Please don't hesitate to reach out at any time if you have questions or need clarification. Don't forget our weekly drop-in Sessions on Tuesdays, 16:00 - 16:45.

Access to HE Roadshows

Following the huge success of our Access to HE Roadshows, we'll be planning more in the near future. Keep an eye out for more dates next year!



NOW UNDERWAY

FAB sessions

50+

sessions scheduled
15 June - 10 July



Pre-FAB meetings with your AVA representative prior to your FAB



Weekly drop-in: **Tuesdays, 16:00 - 16:45**



[Join via Microsoft Teams](#)



Section 06 **Apprenticeships**

Streamlining our Support

We are streamlining the processes for Apprenticeships by developing further resources. We go beyond assessment - providing comprehensive, hands-on support for Providers, Colleges, Universities and Employers throughout the entire Apprenticeship Assessment journey, from Gateway to results.

Resources & support tools

Our **infographics, packs and video resources** bring the Apprenticeship Assessment journey to life.

Portfolio Mapping Grids help Apprentices evidence their KSBs with confidence.

We also offer video support with accessible visual guidance at every stage of the process.

[Download our Apprenticeship Assessment flyer to see all the support available to you.](#)



Why Choose AIM for Apprenticeship Assessment?

Apprenticeship Assessment support designed around you - your providers, your apprentices, your success.

At AIM, we go beyond assessment. We provide comprehensive, hands-on support for training providers, colleges, universities and employers throughout the entire Apprenticeship Assessment journey - from Gateway to results. Here's what you can expect when you choose us.

Our Commitment to Providers	
<ul style="list-style-type: none"> ✓ Dedicated Account Manager A named, knowledgeable point of contact who knows your organisation and your apprentices. 	<ul style="list-style-type: none"> ✓ Max 48-hour response Guaranteed rapid responses so you're never left waiting when you need guidance.
<ul style="list-style-type: none"> ✓ Regular Calls and Check-ins Scheduled touchpoints to keep your team informed, supported and on track. 	<ul style="list-style-type: none"> ✓ Fast Turnaround on Bookings Swift processing so your apprentices are scheduled and ready without delay.
<ul style="list-style-type: none"> ✓ FREE Monthly Clinics Regular open sessions where your team can ask questions and access practical guidance. 	<ul style="list-style-type: none"> ✓ Gateway Planning Meetings Expert support to ensure apprentices are fully prepared before assessment begins.
	<ul style="list-style-type: none"> ✓ Clear Timelines & Guidance Actionable schedules and documentation so providers and apprentices always know what's next.

www.aim-group.org.uk | 01332 224 654 | assessment@aimgroup.org.uk



Apprenticeship Reform Workshop: Provider Engagement Session

🕒 7 July, 09:30 - 14:30

📍 AIM Head Office | 3 Pride Point Dr, Derby DE24 8BX | Microsoft Teams

[Secure your place >](#)

Apprenticeship Reform Workshop: Provider Engagement Session

Following the success of previous Sessions, we're pleased to invite Providers to our third Reform Workshop - back by popular demand.

We're looking forward to welcoming Providers delivering Apprenticeship standards, with a focus on collaboration, insight, and shaping practical approaches under Reform.

Held in person at our Derby Head Office, with a virtual attendance option available, this Workshop offers a valuable opportunity to engage directly with AIM and contribute to the future of Assessment. If attending virtually, the Microsoft Teams link will be shared closer to the date of the Event.

Section 07 **Qualifications**

Supporting a Digital First Future

As part of our move towards a more digital first approach, we have explored how Certificates can be issued and accessed in a quicker, safer and more efficient way.

Digital Certificates give Learners and Providers faster access to Certificate information, while also making it easier for Employers and other third parties to verify awards when needed.

This approach would also help strengthen security and reduce some of the manual processes linked to printing, packing, storing and posting Certificates.

By reducing our reliance on paper-based processes we can improve turnaround times, create clearer audit trails and support a more sustainable way of working. **If you have any questions, please do get in touch with our team via [email](#) or phone: 0333 034 8833**



✓ YOUR BENEFITS

Digital Certification First

- Certificates are still issued for every achievement
- Access Certificates anytime, anywhere
- A greener process
- Instant sharing with Employers and Universities
- Support from our Customer Experience Team
- Opt in to receive printed copies

www.aim-group.org.uk

Digital first does not mean digital only. Where printed certificates are still needed, we would continue to provide them. The aim is to modernise the service and give Learners and Providers a more flexible experience.

Coming Soon - AIM Qualifications Roadshow 2026

We are delighted to announce a series of AIM Roadshow events across the country, designed to support our Providers in delivering high-quality provision. Join us for an engaging session covering practical guidance, sector updates, and discussion on strengthening delivery, quality processes, and EQA and moderation. More details will follow. For any questions, please email businessdevelopment@aimgroup.org.uk



At the Roadshow you will:

- ✓ Gain clear guidance on what makes a Provider outstanding in EQA and moderation
- ✓ Explore common areas for improvement and practical ways to enhance your processes
- ✓ Hear the latest updates on Qualifications, Access to HE, Apprenticeship Assessment, and Quality Assurance
- ✓ Speak directly with AIM specialists about your organisation's challenges and opportunities
- ✓ Connect with peers to share ideas, approaches, and best practice

At the Roadshow you will leave with:

- ✓ Practical takeaways that can be implemented immediately
- ✓ Fresh ideas to support curriculum delivery and quality improvement
- ✓ Greater confidence in EQA, moderation, and assessment processes
- ✓ A clearer understanding of future developments across the sector
- ✓ Valuable networking opportunities with colleagues and AIM specialists

Section 08 **Business Growth**

We can now proudly announce that we have a new partnership agreement with the Retrofit Academy.

The Retrofit Academy (TRA) and AIM have strengthened their Partnership to support the growth of the UK’s retrofit workforce. The collaboration aims to equip learners, training providers and employers with the skills needed to deliver high-quality domestic retrofit at scale.

With rising energy costs, carbon reduction targets and the need to improve existing homes, retrofit is now a key priority for the built environment. This partnership brings together TRA’s specialist training expertise and national network with AIM’s role as an Ofqual-regulated awarding organisation.

Learners will benefit from access to AIM-accredited retrofit qualifications -covering roles such as Retrofit Advisor, Assessor and Coordinator - delivered through TRA’s platform and training partners, helping build a skilled workforce to deliver safe and effective projects across the UK.



New Providers!


Our International provision is growing, with new Providers coming on in **Northern Europe**, the British Teaching Diploma gaining recognition from the **KHDA**, and **Jumeirah University in Dubai**.


We have onboarded 9 new Providers so far this month!


Our current Top 5 Qualifications continue to perform strongly.


These qualifications remain popular choices, reflecting strong demand across a range of sectors:




★  Level 3 Certificate in the Principles of Special Educational Needs

★  Level 1 Certificate in Skills for Working in Transport and Logistics Industries

★  Level 2 Award in Food Safety in Catering

★  Level 1 Certificate in Skills for Working in Construction & Building Industries

★  Level 2 Award in Health & Safety in the Workplace

FREE eLearning from Capital Tutorials



Capital Tutorials is offering a range of free eLearning modules, including [Recycling and Waste Management](#), an [Introduction to AI](#), and brand-new [Supporting Safer Communities: Food Safety and Drug Awareness - United Nations eLearning](#). These short courses are a great opportunity to build knowledge and skills at no cost.



Want to find out more about eLearning through Capital Tutorials? There are over **50 qualifications** available.

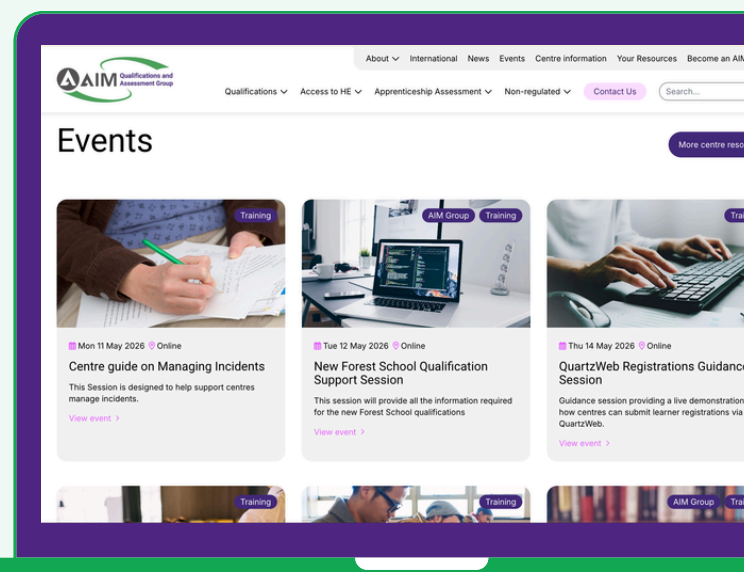
e-learning@capitaltutorials.co.uk
07711 228069
www.capitaltutorials.co.uk

Section 09 Join our Training & Support Events

We have many different Events planned for you this year - come and join us.

Highlights this year include:

- The EQA Update
- Getting Quality Assurance Right
- Using AI for Data Analysis and Quality Standards
- Quality and Standards Q & A Drop in Session
- The Journey to EQA: Elevate Your Assessment and Verification Practices
- Forest School Networking
- Apprenticeship Reform Workshop



Visit our website Events page to review our full range of support and Training Events and book your Sessions today.

[Visit AIM Events](#)

Section 10 **Support to Providers**

How can we support your Provider with changes to staff and keeping up to date with our processes?

Has a new member of staff joined your team? Let us help to support their induction into AIM with our bespoke training designed to support staff new to AIM qualifications. Please contact quality@aimgroup.org.uk or acesstohe@aimgroup.org.uk to request your 1:1 training requirements.

How to Contact us

Our team is committed to providing comprehensive responses to your queries within **2 working days**, and where possible, we will direct you to any further support and guidance we can offer.

Quality

quality@aimgroup.org.uk

Provider & Qualification Approval, Policies, Annual Declaration, Quality Assurance.

EQA

eqa@aimgroup.org.uk

EQA bookings, Samples, Reports, Second Sampling, Certification Status.

Access to HE

acesstohe@aimgroup.org.uk

Delivery, Moderation, Final Award Boards, Certification, Late Registration.

External Assessment

externalassessment@aimgroup.org.uk

Administration of external assessments and proctored examinations.

Enquiries

enquiries@aimgroup.org.uk

Registration and claiming certificates for your learners.

Business Development

businessdevelopment@aimgroup.org.uk

Providing dedicated support to Providers, helping explore opportunities, developing partnerships and tailoring solutions to meet your organisations needs.

Section 11 **Your Feedback Matters**

Thank you for reading. We're always keen to hear your feedback. If there's anything you'd like to see included in future editions, please get in touch with Marketing.

Our next Newsletter will land in September. Until then, enjoy the summer period - you deserve it.



Let us know your feedback.

marketing@aimgroup.org.uk