



AIM Qualifications and Assessment Group

# Fees and charges

1 August 2025 - 31 July 2026

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## Introduction

This document contains information about AIM Qualifications and Assessment Group's fees and charges for the academic year 2025/26 effective as of 1 September 2025 and are correct at the time of publication.

Our charges include qualification/product approval, registration, external quality assurance and certification.

## About us

As a leading Awarding Organisation (AO), AIM develops regulated vocational qualifications and has an extensive portfolio of almost 600 qualifications (entry level to level 6), across 85 subjects. As an Access Validating Agency (AVA) AIM is licensed by the Quality Assurance Agency (QAA) to develop and award nationally recognised Access to Higher Education Diplomas.

AIM also develops customised accreditation and quality assurance services. These services are ideal for organisations who don't require a full qualification, or for those looking for a quality kitemark for in-house training.

As a registered, specialist End-Point Assessment Organisation (EPAO), AIM delivers assessments for 35+ apprenticeship standards for the digital, sales, marketing & procurement, creative & design, and business & administration sectors, ensuring that apprentices can do the job for which they've been trained. Prices for end-point assessments (EPAs) vary with each standard as some assessment methods are more expensive than others.

For more information, see our [EPA Pricing Policy](#).

## More information

If you would like to offer any qualifications that your centre is not already approved to deliver, then the next step is easy. Once you have designed your course(s), you can complete a qualification approval request on our website [www.aimgroup.org.uk/qualifications](http://www.aimgroup.org.uk/qualifications) under the tab 'Deliver'.

If you would like to offer any other product, please contact the Business Growth team on [businessdevelopment@aimgroup.org.uk](mailto:businessdevelopment@aimgroup.org.uk) and we will guide you through the process. In the event of non-payment of accounts, we will provide support to resolve the situation. However, we reserve the right to suspend or withdraw centre recognition.

If you would like more information on any of our products/services or have questions about anything in this document, please get in touch with us either by emailing: [enquiries@aimgroup.org.uk](mailto:enquiries@aimgroup.org.uk) or calling +44 (0)333 034 8833.

## New Centre Application Fee

Centres wishing to offer qualifications, including Access to HE Diplomas, must first gain centre recognition. Details and application forms are available at [www.aimgroup.org.uk/qualifications/deliver](http://www.aimgroup.org.uk/qualifications/deliver).

For advice prior to applying, contact: [businessdevelopment@aimgroup.org.uk](mailto:businessdevelopment@aimgroup.org.uk)

### Centre Application Fee

- £350 (non-refundable) payable at the start of the application process.
- £450 invoiced upon recognition to cover:
  - Remote approval support
  - Business support
  - Annual external quality assurance meeting (where required)
  - Qualification reviews (existing)
  - Online portal access
  - Initial quality assurance interaction
  - Centre set-up administration

### Annual Centre Renewal Fee

- £750 per year for all recognised centres, including those delivering Access to HE Diplomas.

### What the Annual Fee Covers

- Flexible business support
- Annual external quality assurance meeting
- Qualification reviews (existing)
- Access to the AIM portal

Additional support visits may incur charges. All interactions are remote unless otherwise stated.

## Learner Registration Fees

Fees vary by qualification.

Includes:

- Registration
- External verification or exam marking
- Certification

Any excess credits voluntarily taken by the learner resulting in exceeded credit amount that is required for completion of the course, will incur additional costs.

ICV (Intended Credit Value)	Cost per learner
1-3 Credits	£18.03
4-6 Credits	£29.36
7-9 Credits	£37.08
10-12 Credits	£47.38
13-15 Credits	£60.26
16-18 Credits	£77.77
19-21 Credits	£87.55
22-24 Credits	£97.85
25-30 Credits	£108.15
31-40 Credits	£123.60
41-50 Credits	£128.75
50+ Credits	£133.90

### External Assessment Re-sit Charges

- **Online platform-marked:** £20 per learner
- **Human-marked:** 50% of the registration fee

### Late Registrations

- **Fee:** £20 per learner

Deadlines:

- Short courses ( $\leq 15$  weeks): Register within 25 working days
- Long courses ( $> 15$  weeks): Register within 60 working days

### Correction of Registration

If a learner is registered incorrectly:

- AIM will remove and credit the learner
- The centre must re-register them correctly
- Two new invoices will be issued: registration fee + £35 admin fee

### Access to Higher Education

- **Registration fee:** £160 per learner

### Late Charges:

- Registration after 6 weeks: £45 per learner
- Unit selection after 12 weeks: £50 per learner
- Late registration form (exceptional cases): £100 per form/class run

# Non-Regulated Product Development and Services

For organisations that do not require a regulated qualification but wish to deliver training programmes aligned to nationally recognised standards, AIM Qualifications and Assessment Group offers a flexible solution through AIM Bespoke.

Using a unit-based approach, centres can collaborate with us to develop tailored accreditation that meets their specific needs. AIM Bespoke assigns a designated level to your customised programme, providing genuine value and recognition for learners by evidencing their achievements.

## Bespoke Charges

Pricing details will be provided upon application, based on your specific requirements. For enquiries, please contact the Business Growth team on [businessdevelopment@aimgroup.org.uk](mailto:businessdevelopment@aimgroup.org.uk)

## AIM Quality Mark

The Quality Mark is designed for organisations and employers who are seeking a quality kitemark for their own training programmes that they have created. It does not assess individual learner achievements but instead provides a formal endorsement that AIM consider their programmes to be high quality that provide a meaningful learning experience. Programmes/courses are developed and written by the organisation to meet their particular training requirements and AIM provides certification to evidence successful participation and completion.

An annual flat fee of £750 will be chargeable to all organisations seeking a quality kitemark for their own training programmes.

## Registration and Certification

You will be required to register each of your delegates with us when they start your course and confirm completion to claim certification at the end. A one time administration fee of £20 for dual-branded certificates will be charged to include the organisations' logo.

### Registration for certification charges

- Per learner: £10
- Replacement certificate fee: £10

## International

AIM Qualifications and Assessment Group works with international centres to deliver high-quality, unit-based learning that meets national standards and local needs. Our flexible, supportive approach ensures learners around the world can access recognised and meaningful learning experiences. Pricing is determined based on your specific requirements and will be provided upon application. For more information or to discuss your needs in more detail, please contact our Business Growth team at [businessdevelopment@aimgroup.org.uk](mailto:businessdevelopment@aimgroup.org.uk)

### What the Centre Approval Fee Covers

- Initial application processing and centre set-up
- Annual administration costs
- Ongoing quality monitoring and support
- External quality assurance and learner achievement validation
- Access to dedicated customer service and support
- Curriculum planning and business development guidance

### Additional Notes:

- Postage or courier costs for hard copy certificates will be charged to the centre. E-certification is available as an alternative.
- If an onsite quality assurance or compliance visit is required, the centre will be responsible for the daily rate and travel expenses of the AIM representative.

## Other fees

Service/activity	Fee
Development of bespoke accreditation unit	Price on application
Cancellation of learner registration form	£8 per learner for any duplicate registration
Bespoke guidance and information event	£260.00 per half day (minimum charge) £520.00 per full day
Additional external quality assurance interaction	£260.00 per activity
Late cancellation or postponement of an external quality assurance/moderation interaction by a centre	Cancellation or postponement of an interaction less than two working days prior to planned visit date and time: £150
Replacement Certificate (UK address)	£41 per learner
Replacement Certificate (Overseas address)	£55
Replacement Certificate (Archive)	£50
E-Certificate	£10
Additional Course Certificate	£45
Correction of Award (up to 50 learners)	£45 per run
Clerical Check	£10
Performance Report	£20
Re-mark of Paper	£45

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**Disclaimer:** this is a guide and individual centres pricing may vary, contact your [business growth representative](#) for further information.