Individuals remain under a continuing obligation to declare conflicts of interests as they arise. Should circumstances change after completion of the initial declaration, or a new situation arises, all information must be promptly disclosed to AIM.

You should complete this form in conjunction with the AIM Conflicts of Interest Policy and submit this form to enquiries@aim-group.org.uk.

We will consider the information and give you a decision **within 20 working days.** We will inform you if we are unable to reach a decision in this timescale. Please note if this form is not completed in full, it may delay the decision.

|  |  |
| --- | --- |
| Full name |   |
| Job role |   |
| Centre name |   |
| Centre number |   |
| Telephone number |   |
| Email address |   |

**Information for declaration must include:**

* date of previous declaration
* explanation of the change since the previous declaration
* the type of interest
* the nature of the interest
* actual or potential?
* a description of all parties involved in the interest (financial or non-financial) and any other relevant information eg name of candidate
* how will the conflict be mitigated?

|  |
| --- |
| Declaration |
|   |

I acknowledge that the above interests exist and to the best of my knowledge have informed AIM with all the information regarding the change in circumstance.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |   | Date |   |