Individuals remain under a continuing obligation to declare conflicts of interests as they arise. Should circumstances change after completion of the initial declaration, or a new situation arises, all information must be promptly disclosed to AIM.

You should complete this form in conjunction with the AIM Conflicts of Interest Policy and submit this form to [enquiries@aim-group.org.uk](mailto:enquiries@aim-group.org.uk).

We will consider the information and give you a decision **within 20 working days.** We will inform you if we are unable to reach a decision in this timescale. Please note if this form is not completed in full, it may delay the decision.

|  |  |
| --- | --- |
| Full name |  |
| Job role |  |
| Centre name |  |
| Centre number |  |
| Telephone number |  |
| Email address |  |

**Information for declaration must include:**

* date of previous declaration
* explanation of the change since the previous declaration
* the type of interest
* the nature of the interest
* actual or potential?
* a description of all parties involved in the interest (financial or non-financial) and any other relevant information eg name of candidate
* how will the conflict be mitigated?

|  |
| --- |
| Declaration |
|  |

I acknowledge that the above interests exist and to the best of my knowledge have informed AIM with all the information regarding the change in circumstance.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Date |  |