



End-point assessment pricing policy

Principles

Our approach to pricing end-point assessment work is based on the following principles:

- clarity
- value for money based on actual costs of delivering the end-point assessment (EPA)
- our mantra of assessment with integrity relies on the occupational experience of our assessors and we appoint only those who are working in, or retain an active interest in, an industry context directly related to the standard. Consequently, we pay at a rate that reflects this.
- each standard is costed on its own merits and is directly related to the requirements of the assessment plan to a maximum of 20% of the total funding band
- our fees include the cost of EQA per apprentice

How it works

1. For each standard we calculate the direct costs of delivering the assessments based on the number of apprentices per year predicted by industry.

These costs include:

- occupational expert assessors
- occupationally knowledgeable Internal Quality Assurers (IQA)
- invigilators
- per cent contribution to travel and allied costs to the assessment location for assessors and invigilators
- assessor and IQA attendance at an awarding meeting

2. We add percentage mark-up to these to cover indirect costs:

- costs of developing, maintaining and updating the assessment materials, using industry experts
- costs of IQA of the development process
- administration and coordination of the entire process including External Quality Assurers (EQA) fees
- a contribution to running our business so that this work is sustainable

Re-sits/re-take

Should an apprentice need to re-sit any element of the EPA, we will only charge the direct costs of any resits and expect this fee to be paid by the employer. Please see additional charges list.

Should an apprentice fail all elements of the EPA and request a re-take of the entire EPA, this will be at the full cost of the EPA.

Charging process

Once we are instructed by an employer/training provider or an employer we will charge the full fee at the gateway point.



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EPA standard fees as 1st May 2019

Standard	Fee per Apprentice	Per cent of funding band
Advertising and Media Executive	£1600	20%
Broadcast and Media Systems Technical Operator	£1800	20%
Broadcast Production Assistant	£1800	20%
Cultural Learning and Participation Officer	£1600	20%
Event Assistant	Please contact us	20%
Junior Content Producer	£1800	(15%)
Photographic Assistant	£1400	20%
Post - Production Technical Operator	£1800	20%
Public Relations and Communications Assistant	£1800	20%
Publishing Assistant	£1200	20%
(VFX) Assistant Technical Director	£1800	20%
(VFX) Junior 2D Artist	£1800	20%