



**Please note the Level 2 Award in Interior Design Skills will be withdrawn from any new learner registrations on 31/12/2019. Please contact AIM for further information on 01332 341822.**



## AIM Qualifications

### Suite of Interior Design Skills Qualifications

Level 2 Award WITHDRAWN ON 31/12/2019

“

I would like to convey my thanks to you all at AIM for the support and guidance you have provided during our first year as a training centre. I am aware we have asked a lot of questions and sent a lot of emails and you have dealt with every query swiftly and efficiently combined with a lot of patience.

It has been a roller coaster of a year setting up everything from scratch but it has been made easier by having access to you all.

Carol Harmston, AIM Centre

”

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## Document Version History

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<i>Version Number</i>	<i>Date</i>	<i>Description</i>
3	21/11/2018	Update to TQT values and Credit removed (pages 8-9) Credit removed (Pages 12-15)
4	06/12/2018	Removed the AIM Qualifications Level 3 Award in Interior Design Skills as it expires on 31/12/2018
5	02/05/2019	Level 2 Diploma operational start date amended for accuracy (page 8)
6	26/06/2019	Qualification withdrawn and end dates for Level 2 Award in Interior Design Skills (page 8):  Operational End Date added: 31/12/2019 Certification End Date added: 31/12/2022
7	September 2019	Rebrand - 'AIM Awards' changed to 'AIM Qualifications' Qualification family added to qualification details grid (pages 8-9)

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# Introduction

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Welcome to the AIM Qualifications Suite of Interior Design Skills Qualification Handbook. This Handbook contains everything you need to know about these qualifications and is intended for Tutors, Assessors, Internal Verifiers and other staff involved with the planning, delivery and assessment.

- AIM Qualifications Level 2 Award in Interior Design Skills
- AIM Qualifications Level 2 Certificate in Interior Design Skills
- AIM Qualifications Level 2 Diploma in Interior Design Skills
- AIM Qualifications Level 3 Certificate in Interior Design Skills
- AIM Qualifications Level 3 Diploma in Professional Interior Design Skills

This is a live document and as such will be updated when required. You will be informed via email when changes are made and it is your responsibility to ensure the most up-to-date version of the Qualification Handbook is in use.

## About Us

AIM is a national and international Awarding Organisation. We offer a large number of regulated qualifications at different levels and in a wide range of subject areas, Access to Higher Education Diplomas and End Point Assessments. Our products are flexible enough to be delivered in a range of settings, from small providers to large colleges and in the workplace both nationally and internationally. We pride ourselves on offering the best possible customer service, and are always on hand to help if you have any questions. Our organisational structure and business processes enable us to be able to respond quickly to the needs of customers to develop new products that meet their specific needs.

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# Section One

## Qualification Overview

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# About these Qualifications

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The AIM Qualifications Interior Design Skills qualification suite is a response to the industry need for focused qualifications which reflect current practice, and provide a major contribution to the qualifications currently available for Creative Industries. Together these qualifications provide a realistic introduction to, and progression within, the industry, encouraging the development of business understanding, and creative, technical and practical skills.

The qualification suite is structured to facilitate flexible, tailored learning to meet individual and local requirements. It will allow individuals to develop their understanding and skills to gain successful employment in the sector, and to support the development of the UK fashion and clothing industry through the provision of a more skilled workforce.

The qualifications are particularly suitable for those who are seeking employment in the interior design sector or who are already in the industry but are looking to develop new skills. They provide a realistic introduction to the skills needs of the industry and address the creative perspective as well as the technical and business approaches required to succeed in present-day industry.

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## Qualification Details

Qualification	
AIM Qualifications Level 2 Award in Interior Design Skills <b>WITHDRAWN ON 31/12/2019, CERTIFICATION END DATE 31/12/2022</b>	
AIM Qualifications Level 2 Certificate in Interior Design Skills	
AIM Qualifications Level 2 Diploma in Interior Design Skills	
Qualification Family	Technical
Assessment	Internally set, internally marked and externally verified portfolio of evidence
Grading	Assessment is competent / not competent. There is no grading
Progression Opportunities	Learners can progress onto the Level 3 Interior Design Qualifications or into employment
Geographical Coverage	England
Operational Start Date	Level 2 Award 01/06/2012 Level 2 Certificate 01/06/2012 Level 2 Diploma 01/08/2013
Review Date	31/07/2022
Sector	9.2 Crafts, Creative Arts and Design
Qualification Number	Level 2 Award: 600/5617/4 Level 2 Certificate: 600/5625/3 Level 2 Diploma: 601/0335/8
Learning Aim Reference	Level 2 Award: 60056174 Level 2 Certificate: 60056253 Level 2 Diploma: 60103358
Guided Learning Hours (GLH)	Level 2 Award: 83 Level 2 Certificate: 171 Level 2 Diploma: 288
Total Qualification Time (TQT)	Level 2 Award: 135 Level 2 Certificate: 279 Level 2 Diploma: 469
Learner Age	16+
Rules of Combination	Level 2 Award: To achieve this qualification learners must complete all the essential components.  Level 2 Certificate: To achieve this qualification learners must complete all the essential components.  Level 2 Diploma: To achieve this qualification learners must complete all the essential components.

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<b>Qualification</b>	
AIM Qualifications Level 3 Certificate in Interior Design Skills AIM Qualifications Level 3 Diploma in Professional Interior Design Skills	
<b>Qualification Family</b>	Technical
<b>Assessment</b>	Internally set, internally marked and externally verified portfolio of evidence
<b>Grading</b>	Pass/Fail
<b>Progression Opportunities</b>	Learners can progress onto the Level 3 Interior Design Qualifications or into employment
<b>Geographical Coverage</b>	England
<b>Operational Start Date</b>	Level 3 Certificate - 01/06/2012 Level 3 Diploma - 01/12/2012
<b>Review Date</b>	31/07/2022
<b>Sector</b>	9.2 Crafts, Creative Arts and Design
<b>Qualification Number</b>	Level 3 Certificate: 600/5623/X Level 3 Diploma: 600/5622/8
<b>Learning Aim Reference</b>	Level 3 Certificate: 6005623X Level 3 Diploma: 60056228
<b>Guided Learning Hours (GLH)</b>	Level 3 Certificate: 163 Level 3 Diploma: 268
<b>Total Qualification Time (TQT)</b>	Level 3 Certificate: 306 Level 3 Diploma: 504
<b>Learner Age</b>	16+
<b>Rules of Combination</b>	Level 3 Certificate: To achieve this qualification learners must complete all the essential components.  Level 3 Diploma: To achieve this qualification learners must complete all the essential components.

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## Total Qualification Time and Guided Learning Hours

Total Qualification Time (TQT) is the number of notional hours it takes a typical learner to achieve the full qualification and is made up of two elements:

- the minimum number of Qualification Guided Learning Hours (GLH) - the number of Tutor-led contact hours
- the number of hours spent on preparation, studying and the assessment that is non-guided

For example, the number of tutor-led contact hours (GLH) for a qualification is 30 and the number of hours spent by the learner (non-GLH) on preparation, studying and the assessment is 6 hours. Therefore the Total Qualification Time (TQT) for the qualification is 36 hours.

## Progression Opportunities

Learners can progress onto the Level 3 Interior Design Qualifications or into employment.

## Entry Guidance

There are no specific entry requirements for this qualification.

## Qualification Dates

The qualification review date is the date by which we will have carried out a review of the qualification. We work with sector representatives to make any changes necessary to meet sector needs and to reflect recent developments. In most cases, we'll extend the qualification and set a new review date. If we make a decision to withdraw a qualification, we'll set an operational end date.

We will post information relating to changes or extensions to qualifications on our website and centres approved to offer the qualification will be kept updated. The certification end date will be three years from the operational end date.

## Resource Requirements

Learners must have access to interior design equipment and materials as specified within the components.

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# Section Two

## Qualification Structure and Components

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## Qualification Structure and Components

This section details the rules of combinations for this qualification. Select the component titles to view the component details.

### Rules of combination for: AIM Qualifications Level 2 Award in Interior Design Skills **WITHDRAWN ON 31/12/2019**

To achieve this qualification learners must complete all the essential components.

Component Code	Component Title	Level	GLH
<b>Essential</b>			
F/504/0002	Colour Theory for Interior Design	Two	24
A/504/0001	Design Inspiration: The Role of the Interior Designer	Three	35
T/504/0000	Interior Design in Context	Two	24

### Rules of combination for: AIM Qualifications Level 2 Certificate in Interior Design Skills

To achieve this qualification learners must complete all the essential components.

Component Code	Component Title	Level	GLH
<b>Essential</b>			
F/504/0002	Colour Theory for Interior Design	Two	24
A/504/0001	Design Inspiration: The Role of the Interior Designer	Three	35
T/504/0000	Interior Design in Context	Two	24
H/504/0025	Interior Design: Space Planning	Two	24
R/504/0019	Interior Design: Drawing Plans and Elevations	Two	24
T/504/0031	Soft Furnishings for Interior Design	Two	40

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**Rules of combination for: AIM Qualifications Level 2 Diploma in Interior Design Skills**

To achieve this qualification learners must complete all the essential components.

Component Code	Component Title	Level	GLH
<b>Essential</b>			
F/504/0002	Colour Theory for Interior Design	Two	24
A/504/0001	Design Inspiration: The Role of the Interior Designer	Three	35
T/504/0000	Interior Design in Context	Two	24
J/504/0051	Interior Design: Creative Lighting	Three	21
R/504/0019	Interior Design: Drawing Plans and Elevations	Two	24
M/505/2906	Interior Design: Furniture Products and Accessories	Two	40
H/504/0025	Interior Design: Space Planning	Two	24
H/505/2904	Interior Design: Wall and Floor Finishes	Two	24
T/505/2907	Professional Practice for Interior Design	Two	32
T/504/0031	Soft Furnishings for Interior Design	Two	40

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### Rules of combination for: AIM Qualifications Level 3 Certificate in Interior Design Skills

To achieve this qualification learners must complete all the essential components.

Component Code	Component Title	Level	GLH
<b>Essential</b>			
F/504/0002	Colour Theory for Interior Design	Two	24
A/504/0001	Design Inspiration: The Role of the Interior Designer	Three	35
R/504/0036	Interior Design in Context	Three	21
H/504/0025	Interior Design: Space Planning	Two	24
R/504/0019	Interior Design: Drawing Plans and Elevations	Two	24
Y/504/0040	Soft Furnishings for Interior Design	Three	35

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### Rules of combination for: AIM Qualifications Level 3 Diploma in Interior Design Skills

To achieve this qualification learners must complete all the essential components.

Component Code	Component Title	Level	GLH
<b>Essential</b>			
F/504/0002	Colour Theory for Interior Design	Two	24
A/504/0001	Design Inspiration: The Role of the Interior	Three	35
R/504/0036	Interior Design in Context	Three	21
J/504/0051	Interior Design: Creative Lighting	Three	21
R/504/0019	Interior Design: Drawing Plans and Elevations	Two	24
F/504/0050	Interior Design: Furniture Styles and Accessories	Three	35
H/504/0025	Interior Design: Space Planning	Two	24
A/504/0046	Interior Design: Wall and Floor Finishes	Three	21
L/504/0052	Professional Practice for Interior Design	Three	28
Y/504/0040	Soft Furnishings for Interior Design	Three	35

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## Centre Staff Requirements

As an Awarding Organisation, we require that:

Tutors have relevant teaching experience and/or a qualification, and experience and/or a qualification in the relevant subject area. Suitable teaching qualifications include:

- Level 3 or 4 Preparing to Teach in the Lifelong Learning Sector (PTLLS) or above
- Level 3 Education and Training or above
- Diploma or Certificate in Education
- Bachelors or Masters Degree in Education

Assessors have an assessor qualification or evidence of recent relevant experience. Suitable assessor qualifications include:

- Level 3 Award in Assessing Competence in the Work Environment
- Level 3 Certificate in Assessing Vocational Achievement
- A1 Assess Candidate Performance using a Range of Methods
- D32 Assess Candidate Performance and D33 Assess Candidate using Differing Sources of Evidence

**In addition, specifically for these qualifications, Assessors must have verifiable and relevant current industry experience and competence of the occupational working area at or above the level being assessed and evidence the quality of occupational experience to ensure the credibility of the assessment judgements.**

Internal Verifiers (IV) have an internal verification qualification or evidence of recent relevant experience. Suitable internal verification qualifications include:

- Level 4 Award in Internal Quality Assurance of Assessment Processes and Practice
- Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice
- V1 Conduct Internal Quality Assurance of the Assessment Process
- D34 Internally Verify the Assessment Process

**In addition, specifically for these qualifications, Internal Verifiers must have verifiable and relevant current industry experience and competence of the occupational working area at or above the level being verified and evidence the quality of occupational experience to ensure the credibility of the assessment judgements.**

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## How are these Qualifications Assessed

These qualifications are assessed through an internally set, internally marked and externally verified portfolio of evidence. A summary of the assessment of each component is shown below. Guidance on our expectations is available in Appendix 1 – A Guide to Assessing AIM Qualifications.

Components				Set by the centre			Set by AIM		
Component Number	Component Code	Component Title	Level	Portfolio of evidence	Exam	Practical	Portfolio of evidence	Exam	Practical
01	F/504/0002	Colour Theory for Interior Design	Two	✓	–	✓	–	–	–
02	A/504/0001	Design Inspiration: The Role of the Interior Designer	Three	✓	–	✓	–	–	–
03	T/504/0000	Interior Design in Context	Two	✓	–	✓	–	–	–
04	J/504/0051	Interior Design: Creative Lighting	Three	✓	–	✓	–	–	–
05	R/504/0019	Interior Design: Drawing Plans and Elevations	Two	✓	–	✓	–	–	–
06	M/505/2906	Interior Design: Furniture Products and Accessories	Two	✓	–	✓	–	–	–
07	H/504/0025	Interior Design: Space Planning	Two	✓	–	✓	–	–	–
08	H/505/2904	Interior Design: Wall and Floor Finishes	Two	✓	–	✓	–	–	–
09	T/505/2907	Professional Practice for Interior Design	Two	✓	–	✓	–	–	–
10	T/504/0031	Soft Furnishings for Interior Design	Two	✓	–	✓	–	–	–

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Components				Set by the centre			Set by AIM		
Component Number	Component Code	Component Title	Level	Portfolio of evidence	Exam	Practical	Portfolio of evidence	Exam	Practical
11	R/504/0036	Interior Design in Context	Three	✓	-	✓	-	-	-
12	Y/504/0040	Soft Furnishings for Interior Design	Three	✓	-	✓	-	-	-
13	A/504/0046	Interior Design: Wall and Floor Finishes	Three	✓	-	✓	-	-	-
14	F/504/0050	Interior Design: Furniture Styles and Accessories	Three	✓	-	✓	-	-	-
15	L/504/0052	Professional Practice for Interior Design	Three	✓	-	✓	-	-	-

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# Section Four

## Operational Guidance

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## Offering these Qualification

Centres wishing to offer this qualification must be an AIM recognised centre. New centres can apply to become a centre using the centre recognition application process on our website ([www.aim-group.org.uk](http://www.aim-group.org.uk)).

We can advise centres of the best and most efficient methods for offering this qualification. All procedures for the use of this qualification, including approval, registration of learners, verification and certification will be completed through AIM and all centres will have an allocated customer experience advisor to support them.

## Approval to Offer the Qualification

Centres wishing to offer this qualification must complete and submit a Qualification Approval request (found on the AIM website). Some qualifications require centres to have specific resources in place and/or their assessors/ internal verifiers should hold certain qualifications. Where this is the case, centres must provide evidence of resources/staff qualifications when completing the Qualification Approval request.

## Registration and Certification

Once your centre has approval to offer a qualification, you will be able to register learners using the AIM portal. Learners must be registered onto the correct qualification via the portal. Centres then select their chosen components.

For all registration and certification processes, please refer to the portal guidance document which can be downloaded from our website ([www.aim-group.org.uk](http://www.aim-group.org.uk)). Details of assessment, internal verification and external verification can be found in Appendix 1 - A guide to assessing AIM qualifications of this handbook.

Learners achieving a qualification will be issued with a qualification certificate detailing the achieved qualification and components. Learners who have not achieved a qualification will, on request, be issued with a component certificate detailing the components achieved.

## Fees and Charges

The AIM Fees and Charges brochure includes all qualification charges and is available on our website. Please note that registrations will not be processed if centre fees have not been paid.

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# Section Five

## Appendices

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## Appendices and Links

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### Appendix Title

A Guide to Assessing AIM Qualifications

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+44 (0)1332 341822



[enquiries@aim-group.org.uk](mailto:enquiries@aim-group.org.uk)



[www.aim-group.org.uk](http://www.aim-group.org.uk)

AIM Qualifications and Assessment Group

3 Pride Point Drive

Pride Park

Derby

DE24 8BX